

### **INTERNSHIP DETAILS:**

Title:	International Humanitarian Law Project Intern
Contract:	3 days a week (flexible) for at least 3 months (June – September).
Remuneration:	Internships are unpaid, but we do offer a stipend to cover expenses incurred
Working hours:	09.30 – 16.30 (hours are flexible and can be adjusted according to candidates' availability)
Location:	HQ Office is based in Dublin. However, this position has the option of being fully remote with occasional visits to the Dublin HQ office if desired

### **BACKGROUND**

The Irish Red Cross (IRC) is part of a global Red Cross and Red Crescent Movement, which includes national Red Cross and Red Crescent Societies in 190 countries, the International Federation of Red Cross and Red Crescent (IFRC), and the International Committee of the Red Cross (ICRC). The purpose of IRC's international activities is to prevent and alleviate human suffering by increasing and strengthen humanitarian impact and resilience of vulnerable people.

IRC is also committed to fulfilling its mandate on promoting respect for International Humanitarian Law (IHL), a body of law which for humanitarian reasons seek to limit the effects of armed conflict. We do this through disseminating on the principles and rules of IHL among key actors such as the Irish Defence Forces, public authorities, academics and students. At the same time, we strive to disseminate and explain IHL to the broader public to the highest degree possible.

### **SUMMARY OF THE ROLE**

The main purpose of this internship is to support all IHL related activities of the IRC. The internship will comprise of a number of projects and tasks, decided in conjunction with the International team and on the basis of the needs of the department and the experience, competencies and interests of the intern. In particularly the position offers the opportunity to contribute substantially to the work of Irish Red Cross on International Humanitarian Law (IHL).

### **EXPECTED TASKS AND RESPONSIBILITIES**

The following are indicative and further tasks and responsibilities not mentioned may occur.

- Support the planning and organisation of a National International Humanitarian Law (IHL) Conference.
- Providing support compiling briefings for the IHL Conference.
- Attending and taking notes at meetings.
- Providing support in the promotion of IHL events and activities through social media and other means.
- Contribute to the development of key initiatives aimed at raising awareness of IHL internally within the organisation.

- Support other advocacy initiatives and development of advocacy and policy material.

Due to the nature of our work, priorities may change quickly. The foregoing points are intended to describe the duties and responsibilities that the appointee will be expected to undertake in this position. It should not be regarded as a complete and exhaustive list and does not prevent the addition, alteration or deletion of duties from time to time in accordance with the needs of Irish Red Cross. Any changes will be upon mutually agreement.

### **DESIRED QUALIFICATIONS/EXPERIENCE**

- Pursuing studies in relevant discipline, including law, international development, international relations or conflict studies.
- A strong interest in International Humanitarian Law.
- A high level of oral and written communication skills.
- Excellent interpersonal skills, initiative and good judgement.
- Familiarity with social media and communication strategies.
- Experience in event organising and management.
- Good administrative, organisational and computer skills.

### **BENEFITS**

- Experience of hands-on work with a humanitarian international organisation.
- Opportunity to increase knowledge and understanding of IHL.
- Opportunity to work with other Red Cross Movement partners, particularly the International Committee of Red Cross (ICRC), foster new relationships, and widen your professional network.
- Responsibility given for project work wherever possible.
- Flexible working arrangements which can be suited around the candidates availability.

### **FURTHER INFORMATION**

The Irish Red Cross is an equal opportunities employer. We value diversity and aspire to reflect this in our workforce.

We welcome applications for people from all sections of the community, irrespective of gender, civil status, family status, sexual orientation, religion, age, disability, race or membership of the Traveler community.

This role requires applicants to have the right to work in Ireland.

### **APPLICATION PROCESS**

To apply for this role, please forward a copy of your CV and a cover letter setting out how you meet the essential and desirable criteria for this role to Sarah West: [swest@redcross.ie](mailto:swest@redcross.ie).

The closing date for applications is **Friday 26<sup>th</sup> of May 2023** with intended interviews commencing shortly thereafter. Shortlisting for interview will be on the basis of the essential and desirable criteria



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for this role. Applications received after the deadline will not be considered. Only shortlisted candidates will be contacted for an interview.

Your email should contain 'IHL Project Internship' in the subject line. Applications should be in .pdf or MS Word format, and with file names in the following format: **<Surname>, <First name> - CV and <Surname>, <First name> - Cover Letter.**