

Shelter and Settlements Delegate

Employee Working Location : International

Employment Status : Delegate

Deployment Duration : Available to deploy minimum 4 weeks each year

The Canadian Red Cross (CRC) – one of the most inspirational not-for-profit organizations on this planet and an awardee on the Forbes list of **Canada's Best Employers 2024** - is seeking a Shelter and Settlements Delegate to join its team.

We are guided by our Fundamental Principles of humanity, impartiality, neutrality, independence, voluntary service, unity, and universality. We help people and communities in Canada and around the world in times of need and support them in strengthening their resilience.

Starting with the hiring process, we are committed to having an accessible, diverse, inclusive, and barrier-free work environment where everyone can reach their full potential. We encourage all qualified persons who share our values and want to contribute to fostering an inclusive and diverse workplace to apply.

When you apply to this selection process, you are not applying for a specific job, rather you are applying for a position on the Shelter Construction WASH register, to be called upon for future emergency deployments, as and when the need for your professional skillset is required. As opportunities become available, applicants who meet the qualifications may be contacted for further assessment.

The Shelter, Construction, Engineering and WASH Unit (SCEW) is a Canadian Red Cross center of excellence for best practices for shelter, construction and water and sanitation. When deployed, Shelter Delegates will provide programme management and technical expertise for the planning and roll out of interventions in disaster responses domestic and abroad, to improve the safety and adequacy of shelter and settlement conditions and providing special attention to all components of the shelter & settlements strategy.

In this role, you will :

Responsibility 1 - Planning & Design

- Work with the operations team and engage as required with the National Society at all levels to determine the design, planning and implementation of

adequate shelter interventions in accordance with appropriate community participatory design, construction and monitoring methodologies

- Support and advise on all shelter-related activities as required, including technical assessments and risk analysis, project development and design, tendering and contract administration.
- Ensure that all design, planning and site activities comply with appropriate local, national and international standards and regulations as required and advocate for integrated programming where possible.

Responsibility 2 - Implementation

- Manage the shelter component of the emergency response, in close coordination with the national society, including supporting, assisting and advising.
- Oversee the shelter activities within the agreed Plans of Action to provide timely, adequate shelter, maximize local capacities and livelihood opportunities whilst reducing shelter & settlement related risks and vulnerabilities.
- Oversee the shelter project team, as appropriate and coordinate work with HR systems.

Responsibility 3 - Monitoring & Reporting

- Oversee the use of appropriate project procedures and documentation, including project development tools, technical scheme designs and cost plans, tender and contract documentation, project tracking tools etc.
- Maintain a high level of quality assurance in the program management and deliverables by ensuring regular monitoring and required evaluations.
- Produce regular, timely and accurate narrative and financial reports as required.

Responsibility 4 - Coordination

- Ensure an integrated approach to shelter programming through close coordination with other sectorial activities and engage in local coordination fora as appropriate.
- Liaise with international, government and non-government agencies and collaborate as appropriate.
- Represent CRC and/or IFRC shelter activities to stakeholder groups as needed and agreed, including sector coordination groups.

What we are looking for:

- Professional qualifications in one or more of the following professions: Engineering (civil, structural, or related), Architecture or Urban/settlement planning.
- At least 3 years experience in one or more of the above professions with proven experience in construction, design, and project management and at least 6 months living or working in complex environments in developing countries.
- Fluency in languages other than English is an asset especially French or Spanish.
- Previous experience working for the Red Cross/Red Crescent Movement and working as a volunteer is an asset
- Competent computer skills (Windows, Microsoft Office, spreadsheets, word processing, e-mail).
- A valid Driver's License is required. A valid international driving license (manual gears) is an asset.
- Skills in training, facilitation, coaching and development of staff and volunteers.
- Ability to leave on mission on short notice.
- Capable of decision-making in conditions of uncertainty and handling extreme stress, change and situations of insecurity.
- Comfortable providing and managing sheltering guidance in a low-resource environment.

Working Conditions:

- This is a field based position, difficult and demanding working conditions are expected.
- Due to the dynamic nature of emergency situations and proximity to disaster-affected areas, access and mobility issues occur, along with very basic living conditions, long work hours in a demanding context with limited resources, and a stressful, rapidly changing environment with limited information to make decisions.
- In some contexts, legal frameworks and institutions to enforce the rule of law are largely undeveloped.
- In some remote areas access to healthcare could be limited or non-existent

- Successful candidates to the Shelter Register will need to undertake the following trainings before being deployed:
 - IMPACT (Basic Training) Course.
 - Shelter Technical Training and/or Humanitarian Shelter Coordination Training.
 - World of the Red Cross – introduction to the Red Cross Movement.
 - Stay Safe – Understanding safety and security in responses.
 - More than just a Roof – Online introduction to humanitarian sheltering programming.
 - Introduction to Cash Transfer Programming and introduction to Assessments.

- All CRCS delegates must be cleared by the Travel Health Team with full medical and vaccination clearance.
- If you are selected for this role, you will be required to complete a successful pre-employment screening process which includes a satisfactory Enhanced Police Information Check (E-PIC).
- Full vaccination against COVID-19 is mandatory for this position and operation (the CRC will however adhere to its duty to accommodate those who are unable to be fully vaccinated for a reason related to a human right protected ground).

Qualified applicants are encouraged to apply as soon as possible - those who apply after the selection process has started may be held for a second review if needed OR reviewed for alternative roles. We appreciate the time and effort it takes to apply and thank you in advance.

If you require accommodation measures during any phase of the hiring process, please notify us as soon as possible. All information received in relation to accommodation requests will be kept confidential.

Apply now with CV and cover letter to Liz Mc Mahon lmcmahon@redcross.ie