



**Crois Dhearg na hÉireann**  
**Irish Red Cross**

*April 28, 2025*

**Terms of Refence (ToR): Identifying and Presenting Successful Irish Community Climate Action Initiatives**

**1 Background**

Ireland has seen a surge in local community groups developing climate action, resilience, and preparedness plans, supported by national funding and guided by participatory engagement methodologies. The Irish Red Cross seeks to document and learn from these initiatives to inform future programming and community engagement strategies.

**2 Overall Objective**

To identify and present successful Irish examples of local community groups that have developed climate action plans, climate resilience plans, or community preparedness plans, and to define the engagement methodologies used in these processes.

**3 # days / week:** approximately 4 days or 28 hours work

**4 Duration:** to be completed by 30th May 2025

**5 Scope of Work (28 hours total)**

**Desk Research (10 hours)**

- Identify at least 5-7 successful Irish community-led initiatives that have developed climate action, resilience, or preparedness plans.
- Prioritise diversity in geography, community type, and thematic focus (e.g., energy, waste, preparedness, social inclusion).
- Use publicly available sources, including government reports, local authority publications, and recent funding announcements.

**Documentation and Analysis (12 hours)**

- Summarise each initiative, including:
  - Name and location of the group.
  - Description of the plan developed (climate action, resilience, or preparedness).
  - Key outcomes or impacts.
- Clearly define the engagement methodology used by each group, referencing

approaches such as:

- Participatory Action Research
- Citizens' juries
- Deliberative workshops
- Public consultations
- Use of Public Participation Networks (PPNs)
- Storytelling and creative engagement.

#### **Presentation Preparation (4 hours)**

- Prepare a concise presentation (PowerPoint or similar) summarising findings.
- Include:
  - Case study snapshots (one slide per initiative).
  - Comparative table of engagement methodologies.
  - Key lessons learned and recommendations for future community engagement.

#### **Consultation and Feedback (2 hours)**

- Present findings to the commissioning team (virtual or in-person).
- Gather feedback and make minor revisions to the presentation/materials as required.

### **6 Deliverables**

- Short report (3–5 pages) summarising identified initiatives and engagement methodologies.
- Presentation slides (max 10 slides) with visual summaries and key insights.
- Contact details of each of the community groups identified
- One-page summary highlighting transferable lessons for future community climate engagement.

### **7 The Ideal Profile:**

- An experienced Programme management professional
- Background in emergency response and coordination with government departments
- A professional with excellent communication and interpersonal skills, able to facilitate meetings and build positive relationships with stakeholders.

### **8 Submission of Quotations and Application Process**

Interested candidates are invited to submit their applications for this consultancy opportunity. Please include the following in your submission:

1. A detailed CV highlighting your relevant experience and qualifications.
2. Your daily rate quote

Please send your complete application package to David Kenealy [dkenealy@redcross.ie](mailto:dkenealy@redcross.ie) with the subject line "Project Management Consultant – Community Resilience" by 23:59 IST on

May 9<sup>th</sup> 2024.

Shortlisted candidates will be notified on Oct and are expected to be available for interviews on May 14<sup>th</sup>. Given the short duration of this consultancy, the successful candidate should be prepared to start the assignment on May 19<sup>th</sup> 2024.

The Irish Red Cross reserves the right, if a suitable candidate presents themselves, to accept a suitable candidate ahead of the time schedule mentioned above.

We look forward to receiving your application. If you have any questions regarding the application process, please direct them to the email address provided below.

The Irish Red Cross is an equal opportunity employer and encourages applications from all qualified individuals regardless of race, colour, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, citizenship, or disability.

**Prepared by:**

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